

**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE
MEETING**

Wednesday, April 9, 2008-- Room 101, Town Hall

Chair Peg Brown called the meeting to order at 7:10 pm.

Members Present: Peg Brown, Chair; Jane Audrey-Neuhauser, clerk; Mike Chambers; Brendon Chetwynd; Ariel Hoover; Rick Lefferts, Doug Moore, Treasurer

Members Absent: Lou Ann Cutaia; Dave Hull, Vice Chair

Also in attendance: No visitors

The minutes from the March 26, 2008 CPC meeting were approved as printed. Peg will file the minutes in the COA office.

RENEWAL OF COMMITTEE APPOINTMENTS:

Jane Audrey-Neuhauser, Mike Chambers, and Brendon Chetwynd's terms are set to expire in June of '08. There may be a need to be an amendment proposed to allow for an appointment of an individual to represent a particular town committee without necessarily being a member of the committee. Requiring committee membership puts an undue burden on some committee members. Brendon is not planning on requesting a re-appointment. Jane and Mike are.

TOWN HALL KEY POLICY

The locks to the Town Hall doors have been changed and committee chairs/vice chairs will be placed on a list at the Police Station. They will need to pick up a key at the Police Station and return it after the meeting.

FINANCIAL INFORMATION

The invoice payment process has been cleared up and the Selectmen do not need to approve the CPC expenditures.

Ariel Hoover and Doug Moore will work on preparing a letter to proponents whose appropriations are approved by Town Meeting. It will congratulate them and outline the process for expending funds, submitting invoices, etc. They will use the Acton letter as a reference point.

REVIEW OF TOWN MEETING PLANS

Mike Chambers reported that there is a citizen petition article on the Town Meeting Warrant for over \$1,000,000 for improvement of athletic fields in town, one of which is Alumni Field. The CPC decided not to address the issue and let the Town Meeting process run its course.

RESPONSE from Ken DeMars re irrigation system proposals

It appears that, after meeting with Peg and discussing the issue, Ken DeMars now understands that these are legitimate proposals.

Proposed Possible Amendment

Since there may be a possibility of the need to withdraw one or more of the proposals which the CPC is proposing, it makes sense to have amendment language prepared for immediate use at Town Meeting if the CPC determines during the course of debate that this would be advisable.

Brendon will spearhead this action and also discuss it with the Town Moderator prior to Town Meeting.

The amendment would be something like:

“Move to amend Article ____ to remove the appropriation for the _____ in the amount of \$ _____. Resulting in a total Appropriation from the Community Preservation Fund of \$ _____.”

POWER POINT PRESENTATION

Peg presented an outline for a Power Point Presentation for Town Meeting with suggested content, slides, visuals, etc. It was decided that Peg & Brendon will share the presentation responsibilities at Town Meeting.

Lou Ann Cutaia prepared a spreadsheet and graph to illustrate the amounts in the CPA Fund and the proposed expenditures. There was considerable discussion of the format of the spreadsheets and the information on them. It was decided that these documents would be primarily for committee use and would not be distributed to all attending. Should an individual asks for more detail, some additional copies would be available.

It was determined that the total appropriation of \$132,000 is approximately 28% of the current CPA Fund balance. This is still while being able to recommend several projects for appropriation.

PLANS FOR FINANCE COM. May 12th Pubic Hearing and April 14 preview meeting. Most members of the CPC are planning to attend both of these meetings.

The meeting was adjourned at 8:30 pm.

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETINGS: 7:00pm, Wednesdays, May 14 and May 28, 2008 at the Town Building Room 101. [Also April 14 and May 12 at 7pm with the Fin. Com]